



EMPLOYMENT OPPORTUNITY

POLICE OFFICER Police Department

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call 629-8701, giving at least 48 hours advance notice. Hearing impaired persons may also use the TDD line at 629-8949.

Experience and Training Guidelines: Some prior State, Municipal, or local law enforcement experience is desired; applicants must be at least 21 years of age at time of appointment; training equivalent to the completion of the twelfth grade is required; **CERTIFICATE OF POST TEST; CERTIFICATE MUST BE SUBMITTED PRIOR TO FRIDAY, SEPTEMBER 21, 2007 BY 5:00 P.M.;** Possession of a P.O.S.T. category I or II certificate, or an associates degree with the emphasis in law enforcement with a minor that would enhance the officers social awareness is desired. **POSSESSION OF, OR ABILITY TO OBTAIN, A VALID UTAH DRIVERS LICENSE.**

Work is performed in an environment that could include exposure to stressful situations of considerable magnitude resulting from human behavior; perform moderately heavy physical activity, which may require running, standing, walking, crawling, or sitting uncomfortably for extended periods. Exposure to disagreeable elements such as cold, dampness, heat, and noise. Intermittent exposure to infectious disease, bodily fluids, disturbed individuals, emotionally unbalanced individuals. May be required, during prolonged emergency situations, to work without sleep for extended periods; subjected to traffic hazards during emergency responses through heavy traffic. May be required to work varying hours to accommodate work schedules.

Knowledge of: Police methods and procedures, ability to observe situations, record them and react quickly and calmly. Ability to act with tact and impartiality. Ability to deal effectively and courteously with fellow officers and the general public. Ability to develop skill in the use of firearms and the operation of police vehicles. Ability to communicate effectively, both verbally and in writing. Ability to exhibit imagination, initiative and problem-solving capability in coping with a variety of law enforcement situations. Ability to develop knowledge of initial investigative techniques, such as crime scene preservation, interview and interrogation techniques, traffic control, report writing, police emergency procedures, and knowledge of state and local laws and ordinances. Must be able to pursue, subdue and apprehend a hostile and combative subject. Ability to meet necessary special requirements and be able to react to change productively and to handle tasks as assigned.

Ability to: Use and properly care for firearms; understand, interpret and apply laws, regulation, policies and procedures; prepare clear, accurate and grammatically correct reports and presentations; analyze situations quickly and objectively to determine and take emergency action; identify potential crime situations or traffic hazards and take preventative action; meet the first aid requirement as prescribed by the State of Utah; communicate clearly and concisely, both orally and in writing; establish and maintain cooperative working relationships with those contacted in the course of work; meet the physical fitness standards as specified by Utah P.O.S.T. for certification; operating assigned police equipment and vehicles; effectively deal with personal danger which may include exposure to armed/dangerous persons, dangerous animals, communicable diseases, hazards of emergency driving, hazards associated with traffic control and working in and near traffic, natural and man made disasters; maintain effective audio-visual discrimination and perception needed for making observations, communicating with others, reading and writing, operating assigned equipment and vehicles; maintain mental capacity which allows the capability of exercising sound judgment and rational thinking under dangerous circumstances; evaluate various options and alternatives and choose an appropriate and reasonable course of action; demonstrate intellectual capabilities during training and testing process; cooperate with other departments of the city in order to help improve the quality of life within the community; work all shifts. **Demonstrate compliance with police department physical fitness standards by taking the department administered physical fitness test battery and scoring at or above the minimum standard for each test battery event. Employees must periodically retest and demonstrate compliance with the minimum physical fitness standards, at least annually, as set forth in the department physical fitness policy. Maintain physical condition appropriate to the performance of assigned duties and responsibilities as follows:** *Having the aerobic power to perform essential pursuit and use of force situations*

involving sustained effort. Having anaerobic power to perform essential pursuit, extraction and use of force situations involving short intense effort. Having the upper body and abdominal muscular endurance to perform pursuit, lifting, carrying and extraction essential functions. Having the upper body absolute strength to perform essential lifting, pushing and pulling essential functions. Having the explosive leg power for performing pursuit, lifting and carrying and extraction essential functions.

Note: Applicants who are not certified as Category I Peace Officers, and who require the POST academy *please note the following:* Utah POST requires all candidates entering the POST Academy must be able to pass the POST Entrance and Exit Requirements. The requirements are as follows:

Entrance: 1.5 Mile Run - 15:54
Push Ups – 18 Reps (Maximum repetitions with no time constraint and no rest during this phase of the test)

Vertical Jump – 16 inches
Sit-Ups – 26 Reps (One Minute)

Exit: Modified Cooper Single Norms

1.5 Mile Run – 14:46
Push Ups – 21 (Maximum repetitions with no time constraint and no rest during this phase of the test)

Vertical Jump – 17.5 inches
Sit-Up – 29 Reps (One Minute)
300 Meter – 64 seconds

Those applicants who are unable to pass that test **will not be allowed to complete the academy**. Those applicants who fail the entrance fitness test and who are unable to complete the academy will be terminated by Ogden City. For a copy of these standards, please contact our office at (801) 629-8730.

All applicants who are hired after 90 days from the original date the eligibility list is certified by the Ogden City Civil Service Commission will be required to again take and pass the applicable fitness test prior to being hired.

Physical Duties and Responsibilities: Perform essential physical pursuits such as the following: run sprints; run for sustained periods of time (over 2 minutes); run up and down stairs; dodge around obstacles; crawl under obstacles; jump and vault over obstacles; climb fences. Perform essential lifting and carrying such as the following: lift and carry light (under 25 lbs.) to moderate (25-100 lbs.) and move heavy (over 100 lbs.) objects such as equipment and road debris; lift and carry victims. Perform essential extractions such as the following: extract victims from automobiles and buildings; drag victims or suspects. Perform essential pushing and pulling activities such as the following: push car off roadway; push door open; use of force by pushing and pulling in self defense situations for short period of time (less than 2 minutes); use of force by pushing and pulling in self defense situations for sustained period of time (greater than 2 minutes). Perform essential range of motion activities including the following: bend to get in and out of vehicles; bend and twist in use of force situations.

Essential Functions: Receives general supervision from supervisory and management staff. Perform a variety of duties in the enforcement of laws and the prevention of crimes; to control traffic flow and enforce State and Local traffic regulations; perform a variety of technical and administrative tasks in the support of the Departments mission statement; to be able to solve criminal and non-criminal community problems, utilizing a variety of agencies and citizen support; to become aware of Community Oriented Policing and support its values. Patrol a designated area of the City to preserve law and order, discover and prevent the commission of crimes, and enforce traffic and other laws and ordinances; check buildings for physical security; provide quality service to all members of the community fairly, honestly, equally and with respect for human dignity; respond to general public service calls and complaints including domestic disturbances, civil complaints, property control, automobile accidents, robberies, and other misdemeanor and felony calls; collect, process, photograph and present evidence including fingerprints, fiber, blood and related physical evidence; enforce traffic laws and ordinances; check speed with radar; issue warnings and citations; direct traffic at fires, special events and other emergency or congested situations; prepare reports on arrests made, activities performed and unusual incidents observed; conduct traffic analysis and general traffic surveys; conduct investigations of serious injury and fatality traffic accidents; maintain custody of prisoners; transport prisoners to jail.

When Assigned to Detective Division: Contact and cooperate with other law enforcement agencies in matters relating to the apprehension of offenders and the investigation of offenses; maintain contact with citizens regarding potential law enforcement problems and preserve good relationships with the general public; take an active role in

the area of public education relative to crime prevention; investigate crimes; gather and preserve evidence; interview victims, complainants and witnesses; identify and interrogate suspects; apprehend and arrest offenders; testify and present evidence in court.

When Assigned to any Division: May serve as an Intelligence Officer; gather crime related intelligence information and conduct background investigations; coordinate information and activities with outside agencies and jurisdictions; provide public education on sexual awareness and child abuse; oversee and coordinate crime prevention activities; make presentations to local citizens and community groups; may serve as a K-9 Officer, member of the department S.W.A.T. Team, or member of the Drug Task Force. Perform related duties and responsibilities as required.

Veteran's Preference Points: Must submit DD-214 **with application** in order to be awarded points.

Drivers License Report (MVR): Drivers license report (MVR) must be submitted by successful applicants when notified.

Education Requirement: Successful applicant **MUST** submit a copy of their high school diploma or GED **BEFORE** appointment.

Certificate of Post Test: Must be submitted prior to **September 21, 2007 at 5:00 p.m.** (See attached Entrance Level Test for specific testing information)

Tattoos and Body Piercing: All applicants will be required to conform to the Ogden City Police Policy. (See attached policy)

Salary: \$1,343.23 (Bi-weekly rate)

Application Procedure: Applications will be accepted at the Ogden City Human Resources Office, 2549 Washington Blvd., Suite 220 or www.ogdencity.com until 5:00 p.m., **Friday, August 24, 2007. POST MARKS WILL NOT BE ACCEPTED AS MEETING DEADLINE.**

Written Test: Has been set for **Tuesday, September 4, 2007 at 9:00 a.m.** Location to be determined.

Physical Fitness Test: Scheduled by appointment for **Monday, September 10 and Tuesday, September 11, 2007** at the Weber State University gymnasium facility, 3750 Harrison Boulevard, track level.

Oral Interviews & Written Assessment: Scheduled by appointment for **Tuesday, September 18 and Wednesday, September 19, 2007.** Location to be determined.

Behavioral Assessment: Scheduled by appointment for **Wednesday, September 12 and Thursday, September 13, 2007,** at the Human Resources Office, Municipal Building, 2549 Washington Blvd., Suite 220.

Must successfully complete a psychological assessment and background check.

<u>WEIGHTING:</u>	Written Test	40%
	Oral Interview & Written Assessment	30%
	Behavioral Assessment	30%
	Physical Fitness Test	Pass/Fail

Qualified Employees will be appointed in accordance with the Ogden City Civil Service Rules and Regulations.

WE ARE A DRUG FREE WORK PLACE
AA/EOE/ADA
July 30, 2007

ENTRANCE LEVEL TEST

In January 1997, the POST Council directed the POST Staff to develop a process that would assure that individuals entering law enforcement had adequate reading, writing and mathematical skills. Therefore, upon the direction of POST Council, and effective January 1997, anyone applying for the academy must pass an entrance exam.

The entrance exam is administered by the agencies listed below. Scoring is provided through Stanard & Associates, Inc., in order to maintain the integrity of the exam and allow POST a means to verify the completion of the testing requirement.

The exam may be taken at any of the following testing sites. The test takes approximately 1 ½ hours. A fee may be assessed and picture identification is necessary. **The results are mailed to you approximately 2 (two) weeks from the test date.** Below are the approved testing sites:

BRIDGERLAND APPLIED TECHNOLOGY CENTER

Monica Thompson
1301 North 600 West
Logan, UT 84321
Phone: (435)750-3188
Fax: (435)750-3046
Testing: April-October – Contact Monica for specific dates and an appointment for testing.

COLLEGE OF EASTERN UTAH TESTING CENTER

Jeanette Parker
451 East 400 North
Price, UT 84501
Phone: (435) 637-2120 ext. 5325
Fax: (435) 613-5112
Testing: 2nd Tuesday and 4th Thursday at 1:00 p.m. by appointment.

COLLEGE OF EASTERN UTAH – AN JUAN CAMPUS

Ms. Shirley Clarke
639 West 100 South
Blanding, UT 84511
Phone: (435) 678-2201 ext. 171
Fax: (435) 678-2220
Call to set an appointment for testing.

DAVIS APPLIED TECHNOLOGY CENTER

Julie Wood
550 East 300 South
Kaysville, UT 84037
Phone: (801) 593-2361
Testing: Mon 8:00 a.m. – 3:00 p.m., Tues 8:00 a.m. - 5:00 p.m.,
Thur 8:00 a.m. – 12:00 p.m. on a walk in basis. Fee \$30.00. Picture
ID and Social Security Card.

DIXIE COLLEGE ADMISSIONS TESTING CENTER

Jim Cox
225 South 700 East (BRN 210)
St. George, UT 84770
Phone: (435) 652-7692
Fax: (435) 656-4916
Testing: Tuesdays 5:00 p.m. by appointment only. Fee \$27.00.

SALT LAKE COMMUNITY COLLEGE SKILL CENTER

Kevin Miller
1575 South State Street Rm. W-124
Salt Lake City, UT 84115
Phone: (801) 957-3249
Fax: (801) 957-3315
Testing: Tuesday-Thursday 6:00 p.m. Limited space for testing,
please arrive at 5:45 p.m. for registration.

SOUTHERN UTAH UNIVERSITY

Blaine Edwards
Student Development Center
351 West Center ST 169
Cedar City, UT 84720
Phone: (435) 586-5419
Fax: (435) 865-8055
By appointment.

UINTAH BASIN APPLIED TECHNOLOGY CENTER

Wayne Embleton
1100 East Lagoon Street (124-5)
Roosevelt, UT 84066
Phone: (435) 722-4523
Fax: (435) 722-5804
Testing by appointment. Open Monday-Friday 8:00 a.m. to 5:00
p.m.

UTAH VALLEY STATE COLLEGE

Denise Hodgkin
800 West University Parkway Rm. AD004
Orem, UT 84058-5999
Phone: (801) 863-8269
Fax: (801) 764-7076
Call for an appointment to test. Test administered Monday's 8:30
a.m. Open Monday & Friday 8:00 a.m. – 5:00 p.m.; Tuesday 8:00
a.m. – 8:00 p.m. ; Wednesday & Thursday 8:00 a.m. – 6:00 p.m.

WEBER STATE UNIVERSITY TESTING CENTER

1112 University Circle
Ogden, UT 84408-1112
Phone: (801) 626-8803
Fax: (801) 626-7812
Testing: Monday 2:00 p.m., Tuesday 9:00 a.m.

WEBER STATE UNIVERSITY – DAVIS CAMPUS

2750 N. University Park Blvd.
Layton, UT 84041
Phone: (801) 395-3495
Testing: Daily – Monday – Thursday 8:00 a.m. – 9:00 p.m.
arrive by 6:00 p.m. Friday 8:00 a.m. – 5:30 p.m. arrive by
3:30 p.m.; Saturday 9:00 a.m. – 4:00 p.m. arrive by 1:30 p.m.

Ogden City Police Policy Manual

Excerpts from Policy 14A-Physical Fitness

V. VALIDATED TEST STANDARDS

The following test standards have been scientifically validated as job related by Thomas & Means and Associates through a study conducted for URMMA in 1998 and 1999. There are five physical fitness tests that will be given in one day as a battery of tests:

- A. 1.5 Mile Run. This measures aerobic power of cardiovascular endurance (the ability to sustain exertion over time.) The test consists of running/walking as fast as possible the distance of 1.5 miles.
- B. One Repetition Maximum (RM) Bench Press. This measures the absolute strength of the upper body. The test consists of lying on a bench and pushing up as much weight as possible, at one time.
- C. Minimum Pushup. This measures the muscular endurance of the upper body. The test consists of doing as many pushups as possible, from the front lean and rest position with no time limit.
- D. One Minute Sit-up. This measures the abdominal or trunk muscular endurance. The test consists of lying on the ground and doing as many bent leg sit-ups as possible in one minute.
- E. Vertical Jump. This measures leg power. The test consists of jumping beside a wall or other measuring device and marking how high the member can jump from a standing position.

Each test is scored separately and members must meet the standard on each and every test. The tests are given all in the same day. The standards are as follows:

Test	Standard
1.5 Mile Run	15 minutes, 54 seconds
One RM Bench Press	Push 75% of your body weight
Minimum Pushup	25
One Minute Sit-up	35
Vertical Jump	16 inches

Ogden City Police Policy Manual

Excerpts from Policy 23-Authorized Uniform and Equipment

J. Jewelry, Body Piercing and Tattoos

Conservative watches and rings may be worn with all uniforms. Female officers or CSOs may wear conservative, stud style earrings, one per ear; however, larger or ring style earrings, or more than one per ear are prohibited with duty uniforms as they have a higher potential for injury to female officers engaged in uniform police work. Male officers will not wear any earrings. No necklaces, medallions, or other jewelry items will be worn exposed.

All OPD employees will be governed by the following: body piercing, jewelry and tattoos will not be visible at any time with the OPD uniform or at any time while representing the Ogden Police Department at training, court or in any on-duty status, regardless of location, job or assignment. The only exception is the performance of an on-duty physical fitness test for department purposes of annual or promotional testing. "Representing the Ogden Police Department" includes any off-duty employment that involves use of police authority granted under employment with the Ogden Police Department, any off-duty employment where the police vehicle is utilized and/or the uniform or any markings indicating employment with the Ogden Police Department are utilized, or any off-duty employment where the officer is identified as an Ogden Police officer for the purpose of credibility in the employment, e.g. teaching at any of the Law Enforcement Academies or institutions of higher learning. For the purpose of this policy, "visible" means that while wearing the uniform or clothing appropriate within Policy 23, engaged in any of the activities governed by this policy and standing upright with arms down at the side, the tattoo is not visible. The occasional display of the tattoo due to various body or arm positions during the performance of duties is not a violation of this policy.

Officers who have tattoos that may violate this policy and that were placed on the officer prior to February 1, 2005, may apply to the Chief's Office for a waiver to this policy. Tattoos applied after this date will be governed by this policy with no exceptions.

Ogden Police Department members of the Weber Morgan Narcotics Strike Force are under the jurisdiction of the Strike Force's policy during the time of their assignment, but must keep in mind that they will be governed by this policy upon their return to Ogden Police Department assignments.