

The following items are required to obtain a mechanical permit:

Furnace/Air conditioner: No plans are required unless you are replacing ROOF TOP units. In this case, we need to verify that the roof will support the new or additional weight. A letter from a licensed engineer will be required if you are adding rooftop units where none existed before.

New Ductwork: (2) Two copies of floor plans showing the location of the new ductwork.

New Gas Line: (2) Two copies of a gas line diagram, showing the lengths of the lines, and the appliances (and BTUs) that the line is supplying. (Ask our staff for an example, if needed.)

New Gas Appliance: (2) Two copies of the manufacturer's installation booklets.
(2) Two copies of a floor plan showing the location of the new appliance.
(2) Two copies of gas line diagram (discussed above)

New Commercial Stove Hoods:

(2) Two copies of the following:

- ◇ Floor plans showing the position of the hood and all appliances under the hood, and next to the hood.
- ◇ Manufacturer's installation instructions, including any diagrams, etc.
- ◇ Statement of what type of foods will be cooked under this hood. Is it a Type I or a Type II?
- ◇ What material are the walls and ceiling made of, adjacent to the hood?
- ◇ Duct design
- ◇ Make-up air design

Note: Commercial stove hood fire suppression systems require a separate application, and a separate permit, obtained by a Fire Suppression Contractor (s370). That application is available at ogdencity.com or at our customer service counter.

Gas line installation requirements:

Installation of gas lines requires a plumbing license (s210). Gas lines cannot be installed by Mechanical Contractors (s350) unless they have a Rocky Mountain Gas Association card. If you have the Rocky Mountain Gas card, please bring it with you when you apply for your permit.

