Ogden City

Ogden City Council Work Session Notice
May 24, 2012 – 5:30 p.m.
City Council Work Room – Third Floor
Municipal Building, 2549 Washington Boulevard

CITY COUNCIL WORK SESSION

Notice is hereby given that the Ogden City Council will meet for a Work Session on Thursday, May 24, 2012 at 5:30 p.m., in the City Council Work Room located on the third floor of the Municipal Building in Ogden City, Weber County, Utah. The purpose of the work session is to discuss the following items:

- Proposed FY2013 Budget:
  - Department specific issues for Public Services
  - Capital Improvement Plan Quarterly Report
  - FY2013 Capital Improvement Plan
  - Department specific issues for Community and Economic Development
- Council Business

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In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should contact the Management Services Department at 629-8701 (TDD# 629-8949) or by email: ADACompliance@ci.ogden.ut.us at least 48 hours in advance of the meeting.

CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted in three public places within the Ogden City Limits on this 23rd day of May, 2012. These public places being: 1) City Recorder's Office on the 2nd floor of the Municipal Building; 2) 2nd floor foyer of the Municipal Building; and 3) the Weber County Library. A copy was also provided to the Standard-Examiner and posted on the Ogden City Website on the 23rd day of May, 2012.

CINDI MANSELL, MMC/CRM
OGDEN CITY RECORDER

Visit the Ogden city Web Site @ www.ogdencity.com
Ogden City Council Agenda Hot Line – 629-8159
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City Council Work Session
COUNCIL STAFF REVIEW

PROPOSED 2013 BUDGET
PUBLIC SERVICES

PURPOSE OF WORK SESSION: **Discuss Tentative 2013 Budget**

Background

Utah Code 10-16-11 (Utah Municipal Code – Uniform Fiscal Procedures Act for Utah Cities) requires that the City Administration prepare and present an annual, tentative budget at the first regularly scheduled meeting in May. The final budget must be adopted no later than June 22 of each year.

In preparation for receiving and reviewing the budget, the Council also requests additional information from the Administration relating to areas of particular interest to the Council. This additional information includes reports on current fiscal year goals and accomplishments, progress on management audit recommendations, status of current year Capital Improvement Projects, staffing issues, debt service, and equipment replacement.

Budget Review Process

The Administrative and Council staffs meet regularly as a Budget Team during the budget process to discuss and review not only the current year progress, but also any significant changes in the proposed budget. Council staff may request additional information and justification for major budget proposals. Staff also meets with each Department head regarding individual departmental budgets. The information gleaned from these meetings is then presented to the Council in a series of work sessions. These work sessions offer the Council an opportunity to review and understand the tentative budget allowing the Council to make more informed decisions.

Public Services FY2012 Legislative Intents

The Council has twelve (12) legislative Intents relating to Public Services. They are summarized as follows:

- Utility Fee Indexing – Annual index fees based on increase in CPI. ***(Administration is Complying. A separate Fee discussion is scheduled)***

- Curbside Green Waste Recycling – Consider program. ***(The Council has had several discussions about this. It has been determined that it is not cost effective at this time.)***
- Glass Recycling – Consider program. ***(The Council has had several discussions about this. It has been determined that it is not cost effective at this time.)***
- Arts – Support and encourage art opportunities **(Ongoing)**
- Founders Day Commemoration – Commemorate February 6 as Founders Day ***(Not Completed in 2012)***
- Youth Recreation – Subsidize youth recreation programs ***(Ongoing)***
- Dinosaur Park—Contract monitoring
- Concrete Replacement Program – Accelerate sidewalk replacement ***(Ongoing)***
- Roadway Reconstruction Projects – Review and approve roadway projects ***(Ongoing)***
- Infrastructure—Address needs through master planning and funding ***(Ongoing)***
- Storm Water Master Plan—Consider a Storm Water Master Plan ***(Completed)***
- Recreation Master Plan – Develop a Recreation Master Plan ***(Progress on Plan will be discussed)***

A list of all Public Services Legislative Intents is attached.

Proposal

Organizational Structure / Staffing

- **Administration** (Jay Lowder)
- **Engineering** (Justin Anderson)
- **Golf Courses** (Todd Brinkman)
- **Public Ways and Parks** [Parks, Refuse, Street Maintenance] (Perry Huffaker)
- **Public Utilities** [Water, Sewer Storm Water] (Kenton Moffett)
- **Recreation** (Edd Bridge)

There are 142 positions proposed in the 2013 Budget—the same number as in FY2012. The Storm Water Sewer Utility and Sanitary Sewer Utility are being re-combined for operational purposes.

Public Services Department Budgets

The Public Services Department is responsible for managing its General Fund operations, three (3) Utility Funds (Sewer, Water, and Refuse) and two (2) Enterprise Funds (Golf and Recreation). A comparison of the FY2012 Adopted budget and the 2013 proposed budget shows the followings:

General Fund	Adopted FY2012	Proposed 2013	Amount Change	% Change
Admin/Various	$ 9,600,225	$ 9,996,398	$ 263,675	2.75%

Utility Funds	Adopted FY2012	Proposed 2013	Amount Change	% Change
Water	$ 16,446,900	$ 18,715,175	$ 2,268,275	13.79%
Sewer	$ 16,041,775	$ 17,559,500	$ 1,517,775	9.46%
Refuse	$ 4,959,000	$ 5,073,575	$ 114,575	2.31%

Enterprise Funds	Adopted FY2012	Proposed 2013	Amount Change	% Change
Golf	$ 1,445,975	$ 1,540,200	$ 94,225	6.52%
Recreation	$ 205,150	$ 268,450	$ 63,300	30.86%

Proposed CIP Projects

The proposed FY2013 Budget includes several CIP projects for the Public Services Department. These will be reviewed in more detail during the CIP discussion.

Questions

ADMINISTRATION

1. Please review the list of sidewalk projects, including school sidewalk projects. Identify the priorities currently proposed by the Department (Council Legislative Intent #29).
2. Please review the list of street projects. Identify the priorities currently proposed by the Department (Council Legislative Intent #30).

3. Please explain why street lighting costs are $200,000 more in the proposed FY13 budget.
4. Please discuss the funds coming to the City from FEMA and how those funds will be used.

ENGINEERING

5. Please provide a brief update on the final water and sewer bond projects.
6. Please discuss the reduction in chip sealing and asphalt budget line items and the department's plans for addressing pavement repairs. Are there new technologies or applications that are working better?

RECREATION

7. Please briefly review the progress on the Recreation Master Plan (Council Legislative Intent #33).
8. Are there any cost estimates for implementation of projects in the Recreation Master Plan?
9. Please outline the success and challenges of the Youth Recreation Programs. Indicate how much the City subsidizes these programs (Council Legislative Intent # 27).
10. Will there be fee increases be proposed? If so, when?

GOLF

11. Please review any capital improvement projects planned for the Golf Courses FY2013. (There are no CIP projects funded in FY2013.)

SEWER UTILITY

12. Please give a general overview of the projects that are planned to be completed with fund balance in the next few years.

PREVIOUSLY DISCUSSED IN OTHER WORK SESSIONS

Golf Subsidy
Utility Fund Balances
Utility Capital Improvement Needs
Utility Rates

City Council Work Session
COUNCIL STAFF REVIEW

Attachment Public Services Legislative Intents

Council Staff Contact: Janene Eller-Smith, 629-8165

PUBLIC SERVICES

1. **Utility Fee Indexing.** It is the intent of the City Council to use calendar 4th quarter consumer price index from Wells Fargo Bank to determine annual increases in utility rates. The measure to be used will be the percentage increase of the index for January in the year in which the budget is prepared over the index for January of the prior year or the most recent available. The Council must review and approve or deny the ordinance that increases the fees associated with this indexing.

2. **Curbside Green Waste Recycling.** It is the intent of the City Council to explore the possibility of providing curbside green waste recycling services to citizens in FY2012.

3. **Glass Recycling**. It is the intent of the City Council to explore the possibility of providing glass recycling services in FY2012.

4. **Arts.** It is the intent of the City Council to support the Arts in Ogden. The Council has appropriated $50,000 in the Non-departmental budget to support the arts groups and provide additional opportunities to encourage arts development within Ogden. The Ogden Arts Advisory Committee receives and reviews written proposals, recommends the distribution of funds, and follows up on how these funds were used. Recipients of the grants are encouraged to have matching funds from other sources, e.g., Utah Arts Council. The funds are appropriated in order to ensure the review and approval process complies with the Utah Code Ann. 10-8-2 (2002) pertaining to the City's power to disburse public funds to nonprofit organizations.

5. **Founders Day Commemoration.** It is the intent of the City Council to annually commemorate the incorporation of Ogden City (February 6, 1851) by annually adopting a proclamation declaring February 6th as Founders Day in Ogden.

6. **Youth Recreation.** It is the intent of the City Council to subsidize youth recreation programs in order to keep these programs affordable to Ogden's youth. All children should be encouraged to participate in youth sports and other recreational activities that promote a healthy lifestyle.

7. **Dinosaur Park.** It is the intent of the City Council to monitor the contract with the Dinosaur Park Foundation to ensure that management of the operations is consistent with the terms of the Agreement.

   The Council will consider funding for capital improvements and major repairs as proposals are brought forward from the Administration.

8. **Concrete Replacement Program.** It is the intent of the City Council to accelerate the completion of new school sidewalks, particularly within the boundaries of completed community plans and in areas where sidewalks are needed for safer access by children

to schools. Recommendations for projects are to be submitted to the Council with the proposed budget annually. For FY2012, a total of $205,500 is designated for sidewalk projects broken out as follows: School Sidewalks, $90,000, Citywide general and concrete replacement programs, $115,500.

The Council supports the 50/50 sidewalk replacement program and encourages citizens to take advantage of it. The Council encourages the Administration to take every opportunity to promote the 50/50 program as a way to assist property owners in repairing damaged sidewalks in their neighborhoods.

9. **Roadway Reconstruction Projects.** It is the intent of the City Council to annually review and approve roadway reconstruction projects that are B&C fund eligible. Recommendations for eligible projects are to be submitted to the Council with the proposed budget annually.

10. **Infrastructure.** It is the intent of the City Council to continue to address the infrastructure needs of the City through infrastructure master plans and the funding to address the needs. The Council will review master plans that are developed on a city-wide basis in the future for sanitary sewer, storm sewer, transportation/streets, street lighting/streetscape and curb/gutter/sidewalk.

11. **Storm Water Master Plan**. It is the intent of the City Council to consider a storm water master plan after receiving a recommendation from the Planning Commission. The funding for the plan was identified by the Administration in FY2010. The Administration has committed to completing the plan and adoption process in FY2012.

12. **Recreation Master Plan**. It is the intent of the City Council to develop a recreation master plan. A work group will be formed that includes representatives from the Council and Administration to address the master plan. The scope of the master plan will be determined by the work group in FY2012. The public involvement portion of the plan should be similar to the process utilized with the development of the Open Space plan. The City Council desires the master plan to help improve, strengthen and enhance the City's broad range of recreation programs and facilities.

    It is also the intent of the City Council to consider funding in FY2013 for implementation of recommendations that are developed during the Recreation Master Plan process.

City Council Work Session
COUNCIL STAFF REVIEW

CAPITAL IMPROVEMENT PLAN (CIP) FY2012 QUARTERLY REPORT
- ***Third Quarter Ending 3-31-12***

PURPOSE OF WORK SESSION: **Review and Discuss the Quarterly CIP Report**

Background

May 1, 2012

Administration submitted the Quarterly CIP report for the period January 1, 2012 through March 31, 2012, as required by section 4-1B-5 of the Ogden Municipal Code.

The Comptroller's report provides the status and pertinent financial information on all funded CIP projects for the third quarter of FY2012. The projects are separated into General Fund and Enterprise Fund projects with the General Fund projects further divided into projects by City department. Projects funded with bond proceeds are highlighted within the Enterprise fund. Projects that included federal funding are also noted.

The report identifies the amount funded in the current year and shows the total amount available for expenditures for all General Fund and Enterprise Fund projects. Capital projects at BDO are carried out by the City's partner The Boyer Company, and are included on a separate report.

Questions

CS Note: CIP questions may be covered in the Public Services Budget discussion.

1. Will all of the funds in the CD011 Centennial Trail project be expended? If so, when?

2. Please explain the expenses to date in the EN004 Sidewalk projects? What are the plans for getting these funds expended?

Council Staff Contact: Janene Eller-Smith, (801)629-8165

Ogden City

Capital Improvement Projects

Quarterly Report

For Period Ending 3/31/2012

OGDEN CITY CAPITAL IMPROVEMENT PROJECTS
Quarterly Report for Period Ending March 31st, 2012

		PA#	Project Title	Project Contact	Prior Years' Carryover	FY 2012 Allocation	Total Available Funding	Current Quarter Expenses	Fiscal YTD Expenses	Remaining Available Funding	Expenses all Years Information Only	1st Funded Date	Estimated Complete	Current Status
CIP FUND	Public Services	CD011	Centennial Trails, Construction	Perry Huffaker	313,629	0	313,629	25,000	25,000	288,629	Perpetual	Perpetual	Ongoing	Ongoing
		PY008	Centennial Parkway Maintenance Asphalt	Perry Huffaker	11,088	22,950	34,038	0	0	34,038	Perpetual	Perpetual	Ongoing	Ongoing
		CD026	31st Street Entry Way	Greg Montgomery	208,263	0	208,263	0	0	208,263	0	July 2006	TBD	On Hold
		EN04	Sidewalks, City/Citizen	Justin Anderson	80,569	40,100	120,669	8,240	8,240	112,429	Perpetual	Perpetual	Ongoing	Ongoing
		EN004	Sidewalks Schools	Justin Anderson	69,605	89,100	158,705	49,272	56,803	101,902	Perpetual	Perpetual	Ongoing	Ongoing
		EN04	Curb, Gutter, Sidewalks	Justin Anderson	111,592	74,250	185,842	14,860	69,582	116,260	Perpetual	Perpetual	Ongoing	Ongoing
		EN006	Road Projects, RDA Mall	Justin Anderson	77,586	0	77,586	0	0	77,586	340,263	November 2006	2012	In Process
		EN006	Street Construction	Justin Anderson	178,420	148,525	326,945	0	0	326,945	Perpetual	Perpetual	Ongoing	Ongoing
		CD077	14th Street	Justin Anderson	370,645	0	370,645	0	51,530	319,115	511,140	FY2010	2012	In Process
		None	Specific Street Projects (7th Street)	Justin Anderson	210,317	0	210,317	0	0	210,317	0	Perpetual	Ongoing	Ongoing
		EN080	Signal Lights Maintenance	Justin Anderson	0	99,500	99,500	0	0	99,500	Perpetual	FY2012	Perpetual	Ongoing
		EN081	Signal Lights Upgrades	Justin Anderson	0	100,750	100,750	0	1,200	99,550	Perpetual	FY2012	Perpetual	Ongoing
		None	Beus Pond Development	Perry Huffaker	30,564	0	30,564	0	0	30,564	688	December 1998	2012	In Process
		GH016	Re-Carpet Golden Hours Center	Bob Geier	0	14,850	14,850	0	2,023	12,827	2,023	FY2012	In Process	2012
		RG039	Goodyear Park Restrooms	Perry Huffaker	0	49,500	49,500	0	0	49,500	0	FY2012	2012	Pending
		VARIOUS	Trailheads	Perry Huffaker	25,031	4,139	29,170	0	4,139	25,031	Perpetual	Perpetual	Ongoing	Ongoing
		PK112	Ogden River Adventure Park	Perry Huffaker	208,233	0	208,233	0	37,593	170,640	152,360	June 2010	2012	In Process
		PK026	Park Facilities	Perry Huffaker	14,680	0	14,680	0	0	14,680	Perpetual	Perpetual	Ongoing	Ongoing
		PK026	Park Facilities, Playground Equip.	Perry Huffaker	2,055	0	2,055	0	0	2,055	Perpetual	Perpetual	Ongoing	Ongoing
		PK042	Replace Picnic Tables	Perry Huffaker	0	12,875	12,875	0	0	12,875	0	FY2012	2012	In Process
		PK071	Parks Improvement - Nicholas	Perry Huffaker	22,381	4,000	26,381	0	0	26,381	Perpetual	Perpetual	Ongoing	Ongoing
		PK097	Tennis Courts	Perry Huffaker	97,479	0	97,479	0	68,277	29,202	68,598	FY2011	2012	In Process
		PK115	Lindquist Field Lighting Upgrades	Perry Huffaker	0	55,375	55,375	0	0	55,375	0	FY2012	2012	In Process
		PK124	General Park Improvements	Perry Huffaker	0	85,000	85,000	16,731	0	85,000	0	FY2012	2012	In Process
		PK125	Trail Signs	Perry Huffaker	0	11,875	11,875	0	0	11,875	0	FY2012	2012	In Process
	Com Dev	CD025	Downtown Signage	Greg Montgomery	62,975	0	62,975	0	0	62,975	Perpetual	Perpetual	Ongoing	Ongoing
		CDBD8005	Downtown Parking/East Central	Brandon Cooper	5,500	0	5,500	0	-2 741	8,241	552,698	June 2009	2011	In Process
		GC006	SE Park Development	Perry Huffaker	14,099	0	14,099	0	0	14,099	16,818	July 1998	2012	Pending
		CD004	Trails, General	Perry Huffaker	32,574	0	32,574	0	7,446	25,128	Perpetual	Perpetual	Ongoing	Ongoing
		CD094	Kubly Corner/Downtown Parking	Brandon Cooper	0	0	0	0	0	0	52,790	October 2010	Ongoing	In Process
		CD100	Downtown Parking	Tom Christopulos	0	550,000	550,000	0	0	550,000	0	FY2012	2015	Pending
		None	Property Improvements, Contracted		154,149	0	154,149	0	0	154,149	0	July 2007	TBD	Pending
	General City	None	Development Completions		37,814	0	37,814	14,550	0	37,814	Perpetual	Perpetual	Ongoing	Ongoing
		None	Municipal Facilities Improvements	Richard Brookins	37,482	0	37,482	0	0	37,482	Perpetual	Perpetual	Ongoing	Ongoing
		None	Percent For Arts, Maintenance	John Arrington	71,870	0	71,870	0	0	71,870	Perpetual	Perpetual	Ongoing	Ongoing
		VARIOUS	Percent For Arts	John Arrington	441,434	0	441,434	88,310	143,010	298,424	Perpetual	Perpetual	Ongoing	Ongoing
		GC025	Critical Project Contingency	John Arrington	0	100,000	100,000	0	18,986	81,014	Perpetual	Perpetual	Ongoing	Ongoing
		None	Bond Issuance Costs	Mike Goodwin	43,314	0	43,314	0	0	43,314	Function of Bonding	Function of Bonding	N/A	N/A
		VARIOUS	Union Station	Richard Brookins	298,640	66,100	364,740	0	72,500	292,240	Perpetual	November 2005	Ongoing	In Process
		VARIOUS	Fire Facilities Improvements	Richard Brookins	64,624	0	64,624	0	0	64,624	0	December 1998	TBD	Pending
			Sum of CIP Fund Expenses		3,296,612	1,528,889	4,825,501	216,963	563,587	4,261,914	1,717,179			

OGDEN CITY CAPITAL IMPROVEMENT PROJECTS
Quarterly Report for Period Ending March 31st, 2012

		PA#	Project Title	Project Contact	Estimated Cost Infromation Only	Prior Years' Carryover	FY 2012 Allocation	Total Available Funding	Current Quarter Expenses	Fiscal YTD Expenses	Remaining Available Funding Information Only	Total Expenses all Years	1st Funded Date	Estimated Complete
ENTERPRISE FUNDS	Water Utility	WU009	Taylor Springs Redevelopment	Justin Anderson	2,400,000	92,452	0	92,452	23,067	59,108	33,344	3,463,109	FY2009 Bond	Complete
		WU037	SCADA System	Justin Anderson	883,750	496,775	0	496,775	198,802	198,802	297,973	745,441	In Process	TBD
		WU040	Culinary Water Disinfection Improvements	Justin Anderson	1,400,000	1,164,717	0	1,164,717	394	828,940	335,777	1,064,223	FY2009 Bond	FY2012
		WU055	Rehab 23rd Street Reservoir Covers	Justin Anderson	2,525,000	2,499,941	0	2,499,941	362,907	2,021,299	478,642	2,043,546	FY2009 Bond	FY2012
		WU094	Water Main Replacement	Justin Anderson	16,749,500	2,921,163	0	2,921,163	389,023	2,574,349	346,814	16,402,687	FY2009 Bond	FY2012
		WU095	South Bench Boosters & Tanks	Justin Anderson	5,613,000	886,256	0	886,256	33,038	398,510	487,746	5,125,254	FY2009 Bond	FY2012
		WU096	Automated Meters & Flow Structures	Justin Anderson	1,416,150	577,560	0	577,560	52,858	547,615	29,945	1,386,206	FY2009 Bond	FY2012
		WU097	New Wells & Well Replacement	Justin Anderson	2,899,550	1,938,451	0	1,938,451	5,935	123,738	1,814,713	1,084,837	FY2009 Bond	FY2012
		WU098	Pressure Relief Valve Replacement	Justin Anderson	1,320,000	0	220,000	220,000	0	220,000	0	220,000	FY2012	FY2014
		WU100	So. East Bench Trasmission Line	Justin Anderson	2,212,300	1,691,800	0	1,691,800	6,029	299,332	1,392,468	819,832	FY2009 Bond	FY2012
	Sewer Utility	SU015	Sanitary Sewer Streets	Justin Anderson	Perpetual	0	50,000	50,000	0	0	50,000	Perpetual	Perpetual	Ongoing
		SU016	Storm Sewer with Streets	Perry Huffacker	Perpetual	0	30,000	30,000	0	0	30,000	Perpetual	Perpetual	Ongoing
		SU023	Sewer Rehab/Replacement	Justin Anderson	1,144,000	0	205,850	205,850	0	0	205,850	0	FY2012	FY2014
		SU024	Manhole Repairs	Justin Anderson	375,000	0	75,000	75,000	0	0	75,000	0	FY2012	FY2014
		SU030	5 Points Storm Water Diversion	Perry Huffacker	1,207,150	0	1,207,150	1,207,150	0	0	1,207,150	0	FY2012	FY2013
		SU035	Trunk Line 9 Improvements	Justin Anderson	751,050	0	68,750	68,750	0	0	68,750	0	FY2012	FY2014
		SU038	2nd Street and Monroe Detention Basin	Perry Huffacker	105,075	0	105,075	105,075	0	0	105,075	0	FY2012	FY2013
		SU074	Shupe Lane and Park Blvd Sewer Replace	Justin Anderson	100,000	0	100,000	100,000	0	93,597	6,403	93,597	FY2012	FY2012
		SU076	200 N Washington Sewer Line Replace	Justin Anderson	100,000	0	100,000	100,000	0	59,048	40,952	59,048	FY2012	FY2012
		SU091	Detention Basins	Perry Huffacker	173,275	0	173,275	173,275	0	0	173,275	0	FY2012	FY2013
		SU069	Install New Sewer Lines	Justin Anderson	2,996,308	617,510	0	617,510	122,274	551,977	65,533	1,136,967	FY2009 Bond	FY2012
		SU070	Slip Line Manholes & Sewer Mains	Justin Anderson	3,278,750	2,843,306	0	2,843,306	837	837	2,842,469	3,136,282	FY2009 Bond	FY2013
		SU071	Storm Drain	Justin Anderson	2,550,800	727,880	0	727,880	35,312	77,540	650,340	2,000,461	FY2009 Bond	FY2012
		SU079	Ogden River Restoration	Justin Anderson	2,800,000	297,643	762,395	1,060,038	547,677	870,049	189,989	2,792,970	FY2010	FY2013
	Airport	AR067	Rebuild Runway 16/34	Royal Eccles	[1] 4,681,756	0	4,681,756	4,681,756	106,788	835,090	3,846,666	835,090	FY2012	FY2013
		AR080	Taxiway A Reconstruction	Royal Eccles	485,000	30,234	0	30,234	0	15,664	14,570	421,430	FY2010	FY2012
		AR083	Taxiway G Rehab	Royal Eccles	446,100	406,600	0	406,600	0	293,263	113,337	332,763	FY2011	FY2012
	GOLF	GF029	Mt. Ogden Event Pavilion	Todd Brenkman	[2] 83,000	0	83,000	83,000	83,000	83,000	0	83,000	FY2012	FY2013
INTERNAL SVCS	Fleet	FL001	CNG Station Expansion	Richard Brookins	600,000	0	600,000	600,000	120,507	417,652	182,348	417,652	FY2012	FY2013
			Sum of Enterprise Fund Expenses		59,296,514	17,192,288	8,462,251	25,654,539	2,088,447	10,569,411	15,085,128	43,664,395		

Bonded Water/Serwer Projects.

[1] FY2012 allocation reflects pending budget opening for a grant of $4,681,756, grant award letter received.

[2] FY2012 RAMP Grant. Budget Opening pending for $83,000.

Business Depot Operations
Quarterly Report for Period Ending March 31st, 2012

		FY 2012 Budget	Total Spending For the Three Months Ending 31-March-12	Total Spending YTD - FY 2012	Total Budget Remaining
Capital Projects:					
DD001-1	Reconstruct 600 West between 2nd Street and 300 North	$ 258,599	$ -	$ -	$ 258,599
DD001-2	Reconstruct Stewart Drive from 12th Street to 1150 South	29,244	-	-	29,244
DD002-3	Installation of storm drainage piping from Barnes Bulding to Mill Creek	24,224	-	-	24,224
DD002-4	400 North Project	90,750	-	-	90,750
DD002-5	BDO's portion of the construction of the signal at Depot Drive and 12th Street	250,000	-	-	250,000
DD002-6	Landscaping of Public Roadways	160,914	-	-	160,914
DD001-7	Reconstruct 200 North St from 600 West to Depot Drive	(40,385)	-	-	(40,385)
DD001-8	Reconstruct 100 North St from 600 West to Depot Drive	526,329	-	526,329	-
DD002-9	Realignment of the Perry Ditch	350,000	-	-	350,000
DD002-10	Construction of Detention Basin on 4-Mile Creek	393,532	-	-	393,532
DD001-11	Reconstruct 700 West from 2nd St to 300 North	1,000,000	-	-	1,000,000
DD001-12	Reconstruct 750 West from 100 North to 200 N	491,410	-	491,410	-
DD001-13	Reconstruct 800 West from 100 North to 200 N	491,410	74,816	111,677	379,732
DD001-14	Reconstruct 930 West from 2nd Street to 200 N	950,000		-	
DD001-15	Reconstruct 1000 West from 2nd Street to 200 N	950,000		-	
DD003-27	Infrastructure for New Development	2,646,983	109,348	300,254	2,346,730
DD004-28	Annual Maintenance of Existing Roads	1,500,000	104,508	307,252	1,192,748
Total Capital Projects		**$ 10,073,010**	**$ 288,672**	**$ 1,736,922**	**$ 8,336,088**

City Council Work Session
COUNCIL STAFF REVIEW

PROPOSED FY2013 BUDGET

PROJECT FUNDING - FY2013-2017 CAPITAL IMPROVEMENT PLAN (CIP)

PURPOSE OF WORK SESSION:

1. **To review the Administration's recommendations for funding of FY13 CIP projects.**
2. **To discuss Council members' recommendations for funding of FY13 CIP projects.**

Background

Capital investment decisions have been an important part of Ogden City government for more than 150 years. Construction of every water and sewer line, every City facility, and every roadway in the City was a result of a capital investment decision. Because these investments come with large price tags and City resources are limited, the City Council must work with the Administration to prioritize and allocate scarce public funds to capital projects.

CIP Process Objectives

The overall objectives for the CIP process are as follows:

- Develop a Plan that reflects the values of the City
- Ensure the Plan relates to the City's General Plan and adopted city policies
- Create an appropriate balance between capital improvements and operating budgets
- Provide opportunities for public input
- Adopt a CIP plan

In order to meet these objectives, the Council reviews and prioritizes potential capital projects prior to the annual budget process.

Five (5) Year Plan

The Capital Improvement Plan provides a projected schedule of capital improvements to be undertaken in the next budget year and within the following four (4) years. It contains projects that can be accomplished

through one-year budget allocations as well as those which need to be spread out over numerous years.

Planning Commission Review
The Planning Commission reviews the CIP to determine if the proposed capital improvements are consistent with projects, actions and future considerations noted in Ogden City's General Plan.

Funding Sources for Capital Projects
Funding sources for capital projects are a follows:

-General Fund
-Federal Funding
-State Funding
-B & C Road Funds
-Citizen Participation
-Enterprise Funds
-Bonds
-Other (RAMP, Special Improvement Districts, etc.)

In addition, a portion of BDO lease revenues may be used for capital projects.

2013-2017 CIP Process Schedule
January 20, 2012
The proposed FY2013-2017 CIP was provided to the Council office. The plan was also submitted to the Planning Commission for review and recommendations.

February 14, 2012
Council Office received the Planning Commission's recommendations.

February 21, 2012 - Work Session - Administration presentation
The Administration reviewed the proposed Plan and highlighted their recommendations for funding.

March 20, 2012 - Work Session - Council Staff overview of the Plan and Department Presentations
Council Staff reviewed the proposed Plan and identified issues and concerns the Council may want to consider during the Plan adoption process. Representatives from the Departments reviewed their respective projects and answered questions.

March 27, 2012 – Work Session
The Council prioritized the proposed FY2013 General Fund projects and the Community Plan projects and identified final changes in preparation for adoption of the Plan.

May 1, 2012 – City Council Meeting
The Council scheduled public input on the FY2013-2017 for May 15, 2012. The Council also directed that a correction be made to Schedule A of the Ordinance to reflect that water meter installations would be funded and occur during FY13 and FY14.

May 15, 2012
A public hearing was held to accept input from citizens regarding the Water Master Plan Resolution, the Storm Water Master Plan Resolution, the FY2013-2017 Capital Improvement Plan Ordinance, and the Utility Rate Ordinance and Resolution. After accepting public input, the public hearing was closed and the Council continued each of the issues to May 22, 2012 for further deliberation.

May 22, 2012
The Council approved Ordinance 2012-22 adopting the FY2013-2017 Capital Improvement Plan.

May 24, 2012
The City Council will hold a work session to determine what projects in the FY2013-2017 CIP should be funded.

Proposal

The Administration is proposing $7.7 million in capital improvement projects for the General Fund and Enterprise Funds as indicated below. Capital improvements at BDO will be more than $6.4 million.

CIP Projects Recommended for FY2013 Funding		
General Fund	$	1,966,575
General Fund (RAMP)	$	528,700
Airport Fund	$	1,000,500
Sewer Fund (Storm)	$	2,081,125
Sewer Fund (Sanitary)	$	653,500
Water Fund	$	1,515,150
TOTAL	**$**	**7,745,550**

BDO	$	6,436,088

The itemized list is attached.

CS Note: The Pickle Ball Courts listed will be included in the FY2012 CIP funding.

Council Determination

The Council should consider the Administration's recommendations for project funding and determine if changes are appropriate.

Council Staff Contact: Janene Eller-Smith, (801) 629-8165

CIP PROJECTS FUNDED FOR FY 2013

CIP FUND PROJECTS Project	Project Number	GL Account Number	Amount	1% for Arts	Net for Project
TOTALS			$ 2,530,275	$ 18,550	$ 2,511,725
Justice Court Building Roof Repair	GC028	4100-1-01-300100-32005	$ 50,500	$ 500	$ 50,000
Downtown Parking	CD100	4100-1-01-300100-32007	$ 300,000	$ 3,000	$ 297,000
Replenish Critical Project Contingency	N/A	4100-1-01-300300-14415	$ 78,000	$ -	$ 78,000
Criem Center - Cameras	PD005	4100-1-02-350101-33000	$ 75,000	$ 750	$ 74,250
Fire Station #3 - Land Purchase	FI031	4100-1-02-400100-31000	$ 404,000	$ 4,000	$ 400,000
Community Plan Project - Bonneville Park	CP001	4100-1-07-550602-33004	$ 60,600	$ 600	$ 60,000
Community Plan Project Reserve	N/A	4100-1-07-550602-33004	$ 69,650	$ -	$ 69,650
High Adventure Park Restroom - RAMP	RM004	4100-1-05-850201-33005	$ 82,000	$ -	$ 82,000
General Park Maintenance	PK128	4100-1-05-850201-33017	$ 131,700	$ -	$ 131,700
Lorin Farr Pavilian Repair	PK127	4100-01-5-850201-33018	$ 45,000	$ 450	$ 44,550
Ogden River Restoration - RAMP	RM014	4100-1-05-850212-33010	$ 200,000	$ -	$ 200,000
Trail Cat - RAMP	RM006	4100-1-07-550602-33004	$ 90,000	$ -	$ 90,000
Lorin Farr Ultraviolet Light System - RAMP	RM011	4100-1-05-850401-33000	$ 35,000	$ -	$ 35,000
Backstops Bonneville Park	RG040	4100-1-05-850401-33001	$ 71,250	$ 700	$ 70,550
4th Street Infield - RAMP	RM012	4100-1-05-850401-33001	$ 25,000	$ -	$ 25,000
Pickle Ball Courts - RAMP	RM013	4100-1-05-850401-33001	$ 35,000	$ -	$ 35,000
Union Station Boiler Replacement	US048	4100-1-05-850702-33003	$ 252,500	$ 2,500	$ 250,000
Street Projects	EN006	4100-1-03-855201-33012	$ 300,000	$ 2,975	$ 297,025
City/Citizen Sifewalk Program	EN004	4100-1-03-855203-33001	$ 10,000	$ 100	$ 9,900
Curb, Gutter, Sidewalks - General	EN004	4100-1-03-855203-33002	$ 250,000	$ 2,475	$ 247,525
School Sudewalks	EN004	4100-1-03-855203-33003	$ 50,000	$ 500	$ 49,500
31st Street Enrtyway Re-Appropriation	CD028	4100-1-03-855201-33003	$ (84,925)	$ -	$ (84,925)

AIRPORT FUND Project		GL Account Number	Amount		
TOTALS			$ 1,000,500	$ 2,000	$ 998,500
Firefighting Vehicle	AR013	5130-1-03-551802-3300*	$ 750,375	$ 1,875	$ 748,500
Anticipated FAA Projects	N/A	5130-1-03-551802-3300*	$ 250,125	$ 125	$ 250,000

Sewer Fund (Storm) Project	Project Number	GL Account Number	Amount		
TOTALS			$ 2,081,125	$ 20,600	$ 2,060,525
	N/A	5110-1-04-855602-33002	$ 30,300	$ 300	$ 30,000
Projects to be Determined by Master Plan		5110-1-04-855602-33001	$ 2,050,825	$ 20,300	$ 2,030,525

Sewer Fund (Sanitary) Project	Project Number	GL Account Number	Amount		
TOTALS			$ 653,500	$ 6,475	$ 647,025
General Sanitary Sewer Improvemtens	N/A	5110-1-04-855604-33002	$ 50,500	$ 500	$ 50,000
Projects to be Determined by Master Plan		5110-1-04-855604-33001	$ 603,000	$ 5,975	$ 597,025

Water Utility Fund Project	Project Number	GL Account Number	Amount		
TOTALS			$ 1,515,150	$ 20,975	$ 1,494,175
Automatic Mtrs or Other Master Plan Projs	WU096	5100-1-04-855509-33002	$ 1,515,150	$ 20,975	$ 1,494,175

Business Depot Operations
FY 2013 Projects List

		FY 2013 Budget
Capital Projects:		
DD001-1	Reconstruct 600 West between 2nd Street and 300 North	$ 258,599
DD001-2	Reconstruct Stewart Drive from 12th Street to 1150 South	29,244
DD002-3	Installation of storm drainage piping from Barnes Building to Mill Creek	24,224
DD002-4	400 North Project	90,750
DD002-5	BDO's portion of the construction of the signal at Depot Drive and 12th Street	250,000
DD002-6	Landscaping of Public Roadways	160,914
DD001-7	Reconstruct 200 North St from 600 West to Depot Drive	(40,385)
DD001-8	Reconstruct 100 North St from 600 West to Depot Drive	-
DD002-9	Realignment of the Perry Ditch	350,000
DD002-10	Construction of Detention Basin on 4-Mile Creek	393,532
DD001-11	Reconstruct 700 West from 2nd St to 300 North	1,000,000
DD001-12	Reconstruct 750 West from 100 North to 200 N	-
DD001-13	Reconstruct 800 West from 100 North to 200 N	379,732
DD001-14	Reconstruct 930 West from 2nd Street to 200 N	950,000
DD001-15	Reconstruct 1000 West from 2nd Street to 200 N	950,000
DD001-16	Reconstruct 1070 West from 2nd Street to 200 N	1,000,000
DD002-17	Construct 1070 West from 200 N to 400 N	1,000,000
DD003-27	Infrastructure for New Development	2,346,730
DD004-28	Annual Maintenance of Existing Roads	1,192,748
Total Capital Projects		**$ 6,436,088**

City Council Work Session
COUNCIL STAFF REVIEW

PROPOSED FY2013 BUDGET

COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT (CED)

PURPOSE OF WORK SESSION: **Discuss Tentative FY2013 Budget**

Background

Utah Code 10-16-11 (Utah Municipal Code – Uniform Fiscal Procedures Act for Utah Cities) requires that the City Administration prepare and present an annual, tentative budget at the first regularly scheduled meeting in May. The final budget must be adopted no later than June 22 of each year.

In preparation for receiving and reviewing the budget, the Council also requests additional information from the Administration relating to areas of particular interest to the Council. This additional information includes reports on current fiscal year goals and accomplishments, progress on management audit recommendations, status of current year Capital Improvement Projects, staffing issues, debt service, and equipment replacement.

Budget Review Process

The Administrative and Council staffs meet regularly as a Budget Team during the budget process to discuss and review not only the current year progress, but also any significant changes in the proposed budget. Council staff may request additional information and justification for major budget proposals. Staff also meets with each Department head regarding individual departmental budgets. The information gleaned from these meetings is then presented to the Council in a series of work sessions. These work sessions offer the Council an opportunity to review and understand the tentative budget allowing the Council to make more informed decisions.

CED FY2012 Legislative Intents

The CED Department has nine (9) associated Council Legislative Intents. These are summarized as follows:

- Consolidated Plan and Annual Action Plan – Review and adopt every five (5) years ***(Completed)***
- Downtown Business Promotion – Fund at $290,657. Support the BIC's efforts.
- Business Depot Ogden Reports – Receive annual reports ***(Received and Reviewed on March 12, 2012)***
- Business Depot Ogden Lease Revenues – Appropriate only funds received, etc. ***(One year reserve has been built up.)***
- Downtown Special Assessment Area – Create new SAA and levy assessments ***(In progress. Final Action August 15, 2012)***
- Environmental Clean-Up Funds – Direct any reimbursements to CIP Projects or BDO Lease Revenue fund balance. ***(Ongoing)***
- Stay in Ogden Program – Develop a program to allow citizens to build on to existing homes ***(Unknown status)***
- Animal Licensing – increase percentage of licensed pets.
- Grant Promenade – Requested specific design and cost information***. (No information provided to date.)***

May 8, 2012

The Council set a public hearing on the Tentative FY2013 budget for June 5, 2012.

Proposal

CED Department Budget - Comparison

The CED Department is funded primarily through the General Fund. CED also manages the Airport Enterprise Fund. A comparison of the FY2012 Adopted budget and the FY2013 proposed budget shows the following:

General Fund	Adopted FY2012	Proposed FY2013	Amount Change	% Change	
Administration	$ 679,200	$ 711,700	$ 32,500	4.79%	
Planning	$ 621,800	$ 622,050	$ 250	0.04%	
Community Dev.	$ 435,900	$ 383,050	$ (52,850)	-12.12%	
Animal Services**	$ 621,325	$ -	$ (621,325)	-100.00%	**
Building Services	$ 1,070,775	$ 1,070,725	$ (50)	0.00%	
Business Dev.	$ 573,875	$ 568,625	$ (5,250)	-0.91%	
Ogden City Arts	$ 63,525	$ 63,525	$ -	0.00%	*
Community Events	$ 39,000	$ 39,000	$ -	0.00%	*
Arts Admin	$ 107,450	$ 109,650	$ 2,200	2.05%	*
Total	**$ 4,212,850**	**$ 4,212,850**	**$ (644,525)**	-15.30%	**

** Budget shows Arts transferred to Public Services. It will remain in CED.*

*** Large decrease is due to transfer of Animal Services to OPD*

Enterprise Fund	Adopted FY2012	Proposed FY2013	Amount Change	% Change
Airport	$ 3,145,125	$ 2,903,300	$ (241,825)	-7.69%

Organization Structure / Staffing

The FY2013 budget proposes 36 Full time positions for the CED Department. Four (4) positions are being eliminated:

- Animal Services (2) (Transferred to OPD)
- Community Development Manager (1)
- Project Coordinator (1)

Questions

1. Please review the materials submitted in response to the Council information request:
   a. A report for the past three years on zoning enforcement.
   b. An update regarding the implementation of the recommendations from the code enforcement management audit.
   c. Proposed use of downtown promotion funds, including the goals and objectives to be accomplished with the money.
   d. BDO quarterly reports (Boyer generated) for FY2012.

e. Verification of the alignment between the annual action plan and the proposed budget.
f. Update regarding the environmental clean-up funds for the 12th Street Market Place (legislative intent).
g. Update on infill housing and unit reduction programs as of March 31st.

2. Discuss the staffing changes/reductions proposed for the Department.
   a. Division Manager / Building Official (change)
   b. Community Development Manager (RIF)
   c. Community Development Project Coordinator (RIF)
   d. Other changes in organization.

3. Please review the proposed expenditures and fund balance for the Transient Room Tax ($105,000).

4. Please review the proposed expenditure for the Business Promotion – Direct Marketing account ($50,000).

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